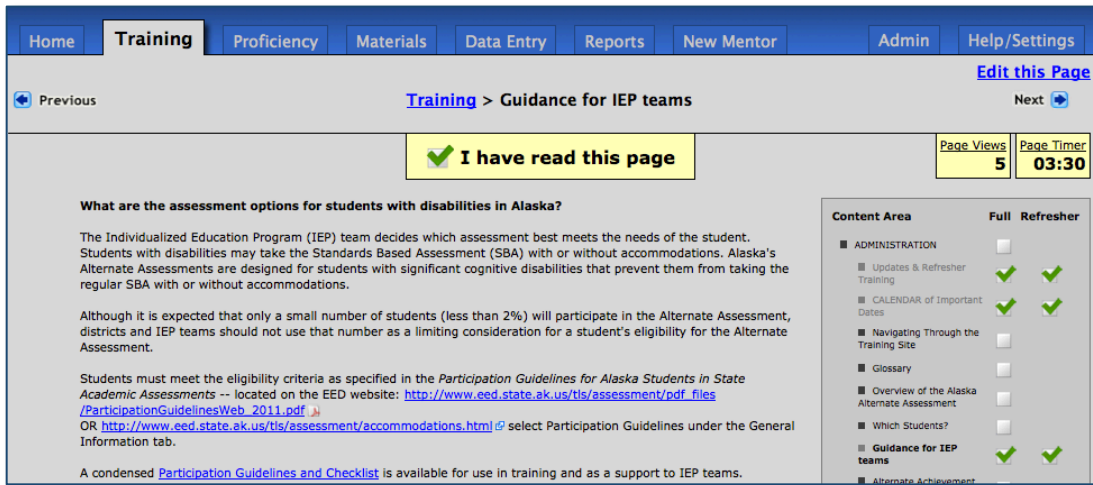


Refresher Training Tasks

Returning Qualified Assessors and Qualified Mentor-Trainers (Assessors who completed training in 2013 and were eligible to administer the Alaska Alternate Assessment) are responsible to “refresh” their skills around the administration and scoring of Alaska’s Alternate Assessment.



Content Area	Full	Refresher
ADMINISTRATION		
■ Updates & Refresher Training	✓	✓
■ CALENDAR of Important Dates	✓	✓
■ Navigating Through the Training Site		
■ Glossary		
■ Overview of the Alaska Alternate Assessment		
■ Which Students?		
■ Guidance for IEP teams	✓	✓
■ Alternate Achievement		

Returning QAs and QTs must complete the following refresher training topic areas, and then pass the Refresher Proficiency Test (as indicated by a checkbox in the “Refresher” column on the training site:

Training Topics Required for Refresher Training/Refresher Proficiency Test:

Updates & Refresher Training	Reinforcement During Test Administration
Calendar of Important Dates	Status of Data Entry
Guidance for IEP Teams	Scoring Materials and Student Reports
Test Security	Reading Scoring
Test Window	Writing Scoring
Test Administration Information and Rules	Math Scoring
Expanded Levels of Support (ELOS)	Science Scoring
Reasons Not Tested	Writing Scoring 3
Accommodations	Writing Scoring 5

Assessors who are unable to pass the Refresher Proficiency Test after two attempts must contact the DRA HelpDesk to be reset to full training and the full set of proficiency tests.

Note: Assessors may “look up” answers in the training pages while taking the Proficiency Tests.

The ak.k12test.com system will automatically upgrade returning users to either QA or QT status when all required training pages accessed and the required proficiency tests are passed.